

CURRICULUM VITAE OF
NICHOLSON JUNIOR BONGANI SIBISI

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PROFILE

I am a dedicated person, I take pride in my task I work on and I am a team player with great interpersonal skills. I pay attention in every detail as my work demands me to focus all the time. I can work under minimal supervision and produce absolute best results. I am willing to take opportunity I get to gain experience. Life has taught me to be patient but also keeps me motivated. I am willing to learn and consider myself as an asset to my potential employer because I trust in my abilities of being innovative and being a team player. I am always ready for new challenges and ready to contribute positive input and output in any work environment. I can work under pressure and produce the required results as expected from me within specified period of time.

PERSONAL DETAILS

Surname	:	Sibisi
First Name(s)	:	Nicholson Junior Bongani
Date of Birth	:	3 rd October 2000
Identity Number	:	0010036262086
Gender	:	Male
Marital Status	:	Single
Nationality	:	South African
Home Language	:	Xitsonga
Other Language(s)	:	English, IsiZulu, IsiXhosa & Sesotho
Health Status	:	Excellent
Criminal Record	:	None
Religious Denomination	:	Christian

EDUCATIONAL DETAILS

Last School Attended	:	The Hill High School
Highest Grade Passed	:	National Senior Certificate (Grade 12)
Subject(s)	:	English, Afrikaans, Business Studies Mathematical Literacy, History Geography Visual Arts, Life Orientation
Year Obtained	:	2021
Name of Institution	:	Believers Care Society (054-707 NPO)
Course	:	Contact Centre Support NQF Level 2
Module(s)	:	Contact Centre Orientation Customer Service, Problem Solving, Contact Centre Operation, Telesales / Marketing, Customer Data Handling

Year Obtained : 2023

Name of Institution : Believers Care Society (054-707 NPO)

Course : Office Skills & Administration NQF 3

Module(s) : MS Word, MS Excel,
Office Management, PowerPoint,
Internet & Email

Year Obtained : 2024

SKILLS

- Computer proficiency.
- Leadership experience.
- Communication skills.
- Organizational know-how.
- People skills.
- Collaboration talent.
- Time management
- Effective communication
- Emotional intelligence
- Conflict management
- Teamwork skills
- Stress management
- Problem-solving
- Productivity & organization
- Critical thinking
- Attention to detail
- Adaptability

WORK EXPERIENCE

Name of Company : Ultimate Printers
Position Held : Internet Café Assistant (Volunteer)
Duration : 3 Years
Contact Person : Ade Olamide
Position Held : Manager
Contact Number : 071 796 9551

Contact Person : Vanessa Dube
Position Held : Administration
Contact Number : 063 198 3870

Contact Person : Joseph
Position Held : Designer
Contact Number : 065 723 7891

Name of Company : JB DIGITECH TECHNOLOGIES
Position Held : Internet Café Assistant (Volunteer)
Duration : 3 Years
Contact Person : John Bukasa
Position Held : Chief Executive Officer
Contact Number : 061 373 1823

Contact Person : Trust
Position Held : Manager
Contact Number : 062 004 4809

Name of Company : Corinthians FC (PBO no. 930073111)
Position Held : Community Development,
Blind Soccer Assistant Coach,
Merchandise, After School Program
Facilitator (Volunteer)
Duration : 2 Years
Contact Person : Mlungisi Jack Msibisi
Position Held : Chief Executive Officer
Contact Number : 0612301352

Contact Person : Tebogo Lehabe
Position Held : Chief Office Operator
Contact Number : 071 968 9302

Name of Company : Believers Care Society (054-707 NPO)
Position Held : Administration / Community Outreach
Duration : 2 Years
Contact Person : Peace Mabaso
Position Held : Supervisor
Contact Number : 011 434 1894 / 4598

Contact Person : Nokthula Mbatha
Position Held : Administrator
Contact Number : 011 434 1894 / 4598

Contact Person : Siyabonga Cele
Position Held : Social Worker
Contact Number : 083 511 1514