**Thantaswa Qayi**

**62 Montlair Drive**

**Montlair**

**Mitchells Plain**

0839826082 | thantaswaqayi@gmail.com

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| **Personal profile** |

I possess a sense of responsibility coupled with a strong ability to complete designated tasks within prescribed timeframes. I can work under pressure and adapt to a new environment, I take every new challenge as an opportunity to learn and to grow professionally, and I am currently looking for an opportunity to expand my knowledge and experience in the field of Social Work while making a positive contribution to your organization.

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**Education**

UNISA 2020

Bachelor of Social Worker

UNISA 2015

HIV/AIDS CARE AND COUNSELLING

UNISA 2014

Higher Certificate in Archives and records management

St John’s College high school 2010

Grade 12

**Experience**

**Amandla Development**

**April- current**

**Supervisor**

**Duties:**

* Coordination of local daily implementation of the program
* Provide supervision and debriefing for the SAWs and peer educators
* Provide psycho-social support for the beneficiaries
* Stakeholder relationship maintenance
* General administrative duties as assigned
* Submit monthly reports
* Conduct regular debriefing with the staff
* Managing and ensuring accuracy in (Adolescence Young People) AYP recruitment and Monitoring &Evaluation tools
* Managing and ensuring data management responsibilities
* Conduct weekly strategic meeting with the staff regarding the previous week performance
* Mentoring student Social Workers and Social Auxiliary Workers

**Amandla Development**

**In school Social Worker/Supervisor**

**January- March**

**Duties:**

* Facilitating and coordinating Sexual Reproductive Health sessions with adolescence and youth people
* Providing Psychosocial sessions
* Supervising Care and Support Assistance staff (CSA) at the schools
* Conducting demand creation in the communities and in school
* Building and maintaining the relationship with the stakeholders
* Identify the dominant impediment for Adolescent and young people
* Provide developmental sessions with supervisors
* Advocate for the staff members
* Providing guidance and direction to staff members
* Organizing tasks and setting goals
* Solving problems and resolving conflicts performance
* Deciding how to approach tasks and develop a plan to accomplish them.
* Responsible for distributing information to team members and stakeholder

**Brand ambassador (Volunteer)**

**January 2020 - Current (Part-time)**

**Help a girl Campaign**

 **Duties:**

* Facilitate and coordinate of child and youth practical workshops
* Coordination, Facilitation and educating on child abuse matters and child protection
* Collecting and donating of sanitary products to schools and communities in Western Cape.
* Organizing and hosting of schools’ career day.
* Networking with other stakeholders

**Social Auxiliary Worker**

 **August 2023 – December 2023**

**ACVV -Strand**

**Duties:**

* Facilitating and coordinating 16 days of activism against gender-based violence.
* Facilitating and coordinating parenting skills program
* Performing administrative functions including intake, risk assessments,
* Assessment tools and safety plan.
* Conducted home visits
* Provided case work supervision, group work and community work.
* Collaboration with other stakeholders
* Assisting clients in transferring SASSA grant from one party to another.
* Assist clients with birth certificates registrations.
* Writing process notes and intake reports.
* Taking family members to Child and Youth Care Centres to visit their children.
* Taking children to Child and Youth Care Centres for assessments and

 Placement.

* Attending panel meetings with other stakeholders.

**Care Practitioner**

**October 2021 - March 2023**

**Community Keepers**

**Duties:**

* Provide psycho social service to primary school learners
* Assessment, therapy, and parenting workshops
* Providing individual and group therapy
* Recording data and providing feedback
* Maintaining relationship with learners, educators and parents
* Facilitating and coordinating life skills programme
* Conducting professional development programmes with educators
* Arranging parents' evenings, thanks giving events and end year function
* Administration of all services delivered at the school
* Providing individual and/or group therapy; obtaining collateral; giving feedback and recording of data
* Liaising with parent committees to organize parenting sessions; contributing to professional development sessions with educators.

**Office Manager**

 **February 2020 – August 2021**

**Office administrator**

* Provide administrative support to ensure efficient operation of the office.
* Answering phone calls
* Attend visitors
* Print relevant documents
* Assist in purchasing orders
* Managing records data on special for employee holiday request.
* File appropriate documents as needed
* Attend workshops when requested

**Department of Social Development**

**February 2019 - August 2019**

**4th year Student social worker**

* Facilitated life skills group sessions
* Conducted home visits
* Provided psychosocial support to clients
* Assisted clients apply child support grant
* Conducted family conference
* Doing parenting plan
* Conducted casework, group work and community work

**Skills**

* Networking skills
* Proficiency in Microsoft office including word, PowerPoint and excel Presentation skills Excellent Communication skills both verbal and non-verbal
* Active listening
* Organization skills
* Cultural competence
* Facilitation skills
* Counselling and therapeutic skills
* Excellent report writing and administration skills
* Report writing

**Trainings attended:**

* Grief and loss support
* Demystifying Mental Health and Eradicating the stigma
* Trauma informed approach
* Domestic violence
* Family matters

Personal Details

Name : Thantaswa

Surname : Qayi

Marital Status : Single

Gender : Female

Criminal record : None

Languages : IsiXhosa, IsiZulu, Sesotho& English

Driver’s license : Code 8 with own vehicle

SACSSP Reg no : 1054548

Reference

**Solethu Nobala- Social worker**

**Amandla Development**

**0617940243**

**Email address:** **nobalasolethu1@gmail.com**

**Jenine Booysen – Area Manager**

ACVV Strand

 0718801403

**jenine@acvv.org.za**

**Help a Girl Campaign**

 **Abongile Kwaza - Social Worker/Founder of Help a girl campaign**

Email address: abongile.kwaza@gmail.com

Cell no: 0736755506

**Community Keepers**

**Funeka Memela – Supervisor**

Email address: funeka@communitykeepers.org

Cell no: 0677470972