

Philile Nsele

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Objective

I am a 31 year old ambitious female who is prepared to achieve the desired goals of the job description. I am a hard worker, self-motivated, goal oriented individual who is always looking for a challenge to enhance my skills and knowledge, I like to interact with other people and adapt easily to different kinds of environment. I have good communication skills, both written and verbal. I am able to work different kinds of shifts and under pressure. I can speak isiZulu and English fluently

Experience

- **Fabric finesse** Jul 2022 -
Seamstress And Store Assistant
 - Handling cash register operations, processing sales, returns, and exchanges.
 - Assisting with receiving, unpacking, and stocking merchandise, as well as organizing displays.
 - Ensuring the store is clean, organized, and well-presented.
 - Setting up promotional displays and signage, and keeping up-to-date with sales and special offers.
 - Inspecting finished products for defects and ensuring they meet quality standards.
 - Conducting fitting sessions with clients to ensure the garment fits properly and making necessary adjustments.
 - Alterations and repairs
 - Sewing garments from start to finish using industrial sewing machines
- **KT factory** May 2021 - Aug 2021
Seamstress
 - Cutting for the factory production
 - Quality control
 - Packing orders for courier
 - Engaging with walk-in customers on a day to day basis
 - Sewing and assembling
 - Keeping sewing machines and other working equipment in good working order through regular maintenance
- **Beauty and beyond fashion studio** Jun 2019 - Apr 2021
Fashion designer
 - Deciding on a theme for collections
 - Sewing garments from start to finish using industrial sewing machines
 - Packing orders for deliveries
 - Modifying patterns to make sure that the garments are made to correct specifications
 - Choosing appropriate fabrics for specific projects
- **Minnatau fashion house** May 2018 - Jun 2019
Junior fashion designer
 - Learning to promote a brand
 - Handling administrative tasks
 - Supervising the interns
 - Studying fashion trends and anticipate designs that will appeal to consumers
 - Customer service
 - Quality control
 - Conducting fitting sessions with clients to ensure that garments fit properly and making necessary adjustments
 - Alterations and repairs

- **Cosmo lodge** Nov 2017 - May 2018
Housekeeper / receptionist
 - Responsible for cleaning the rooms, reception area and the yard
 - Changing lines in each room as requested
 - Making sure all cleaning are stored away properly
 - Working on a reception area to book in clients and also check out
 - Responsible for making breakfast, on request, for clients

- **Envision international** Aug 2017 - Nov 2017
Telesales and marketing internship
 - Customer service
 - Calling existing and new clients
 - Territory management
 - Goods and services to customers

- **Swazembo creations** Jan 2016 - Aug 2017
Seamstress
 - Buying textiles and materials
 - Sewing
 - Customer service
 - Alterations and repairs
 - Conducting fitting sessions with clients to ensure the garments fit properly
 - Finishing touches: adding zips, buttons, ironing

Education

- **Ndalela high school** 2010
Matric

- **Jabu's academy of fashion design** 2014
Higher Certificate in fashion design

Skills

- Professional
- Flexible and trustworthy
- Time management
- Communication skills
- Service excellence
- Hardworking
- Proactive
- Decision making

Reference

- **Mr K Bezeng - "Envision international "**
CEO
0113261474

- **Ms ZL Hlatshwayo - "Swazembo creations "**
Director
0726156166

- **Ms S Mgobhozi - "Beauty and beyond fashion studio "**
CEO
0671814244