# <u>Vuyani Given Mukandi</u>

Phone: 073 695 5504 Email: vuvumukandi@outlook.com Location: Kwa-Thema, Gauteng, South Africa

# **Professional Summary**

Experienced Program Officer with a strong background in community engagement and project management. Proven track record in leading teams and delivering impactful educational programs. I am Currently pursuing a Higher Certificate in Local Government Management to enhance leadership capabilities.

# Key skills

- Project Management & Coordination.
- Report Writing, Public Speaking, Data Analysis & Presentations.
- Leadership & Team Management.
- Music Composition, Tutoring & Arrangement.
- Community Engagement & Event Planning.
- Cultural Exchange Programs.
- Facilitation & Workshop Delivery.
- Creative Problem Solving.

## Education

- <u>MANCOSA (In Progress)</u>: Higher Certificate in Local Government Management (July 2024 July 2025)
- <u>OMNi HR Consulting (PTY) LTD:</u> Certificate: Apply Leadership Concepts in a Work Context (12 credits) (November 2023)
- <u>INTEC College:</u> Diploma in Paralegal Studies (2017 2019) Key Subjects:
  - Office Management for Legal Practice
  - Civil Litigation Process
  - Wills and Estate Management
  - Criminal Law and Procedure
- <u>The ASSOCIATED BOARD of the ROYAL SCHOOLS of MUSIC (ABRSM)</u>: Music theory grade 4 (2017)
- **CABSA (Christian AIDS Bureau for Southern Africa):** Certificate: HIV Level 2 Facilitator and Educator (June 2016)
- <u>PC Training & Business College</u>: Java Programming Certification (May 2013)
- <u>Toneheim Folkehøgskole, Norway:</u> Music Studies (2009 2010)
  - Key Areas:
  - Trumpet Playing
  - Conducting
  - Arranging and Composing

• Laban Motlhabi Comprehensive High School: Matric Certificate (2002)

## **Professional Experience**

- Program Officer: Field Band Foundation, January 2018 Present
  - Manage a team of eight tutors, two subordinate managers, and oversee the operations of the Springs Field Band, ensuring smooth and effective program delivery.
  - Collaborate with school principals to drive recruitment efforts, boosting member participation by 87%.
  - Submit weekly and monthly progress reports to the Regional Manager, maintaining transparency and accountability for all program activities.
  - Plan and execute community engagement initiatives in Springs (Kwa-Thema) and Benoni (Etwatwa), reaching hundreds of participants.
  - Achieving 2nd place in the national scorecard out of 22 bands in 2018, 1<sup>st</sup> place in 2019, and 2<sup>nd</sup> place in 2024 by demonstrating effective leadership, program coordination, well managed project, and team management.
- Participant: Norwegian Exchange Program (PULSE), June 2022 February 2024
  - Organized and conducted many seminars and workshops across Norway, showcasing South African music and cultural heritage.
  - Delivered interactive PowerPoint presentations and hands-on workshops to diverse audiences.
  - Facilitated cultural exchange programs that promoted cross-cultural understanding and collaboration between South African and Norwegian participants.
  - Piloted many project under the youth development project for Norges Musikkorps Forbund (NMF).
- Social Officer and Senior Brass Tutor: Field Band Foundation & CHABAHIVA, June 2016 January 2018
  - Led the life-skills program, integrating HIV education into music training sessions, impacting the lives of over 50 band members.
  - Organize and facilitate workshops on HIV awareness and prevention for band members, ensuring ongoing education.
  - Coordinate events and manage logistics, ensuring smooth execution and maximum engagement.
  - Engage with key stakeholders and submit detailed monthly reports to both the Program Officer and CHABAHIVA leadership to maintain program oversight.
  - Senior Brass Tutor: Field Band Foundation, May 2010 January 2018
    - Planned and delivered daily music activities, focused on brass instruments and music theory, fostering skill development in 35+ band members.
    - Arranged and composed music for band performances, expanding the group's repertoire and improving performance quality.
    - Maintained and managed brass instruments, ensuring high performance and longevity of equipment
  - Participant: Bands Crossing Borders, Norway, September 2009 May 2010
    - Host seminars and presentations on South African culture, reaching an international audience in Norway.
    - Compose and teach music, sharing South African musical traditions and enhancing cultural understanding through music.
    - Prepare and submit detailed reports to the Field Band Foundation CEO, documenting program success and areas for improvement.
  - Junior Brass Tutor: Field Band Foundation, January 2006 September 2009
    - Train and welcome new band members, teaching them instrumental skills and facilitating their integration into the band.

- Demonstrate exceptional dedication and skill, being selected as one of only five participants nationwide to study music in Norway.

## **Achievements**

- **Recipient of the Hive Hero Award for Excellence (2024):** Recognized for outstanding leadership and program management in a competitive national platform, demonstrating exceptional dedication and achievement.
- **National Champion Leadership (2024):** Led the band to victory in the Field Band Foundation National Championships, securing first place through innovative strategies and team motivation.
- International Recognition: Selected for the prestigious PULSE International Exchange Program (2022–2024), representing South Africa abroad and promoting cross-cultural collaboration and understanding.
- **Recruitment Excellence:** Achieved an 87% improvement in recruitment efficiency at the Field Band Foundation, significantly enhancing program participation and engagement.
- **Program Revitalization (2020):** Successfully prevented the closure of a struggling band project during a critical period, rebuilding it into a thriving and sustainable initiative.

# Certifications and Training attached documents

- Certificate: Apply Leadership Concepts in a Work Context, OMNi HR Consulting (November 2023)
- Diploma in Paralegal Studies: INTEC College (December 2019)
- HIV Level 2 Facilitator and Educator: CABSA (June 2016)
- Java Programming Certification: PC Training & Business College (May 2013)
- Music theory: The ASSOCIATED BOARD of the ROYAL SCHOOLS of MUSIC (ABRSM) (2017)
- Grade 12: Laban Motlhabi Comprehensive High School (2002)

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OMNI HR CONSULTING (PTY) LTI

CERTIFICATE OF COMPLETION

This is to certify that

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SOUTH AFRICAN POLICE SERVICE

VUYANI GIVEN MUKANDI

#### IDENTITY NUMBER: 8510315650085

Has attended the following Learning Programme:

US 242824 | APPLY LEADERSHIP CONCEPTS IN A WORK CONTEXT





We hereby certify that

# Vuyani Given Mukandi

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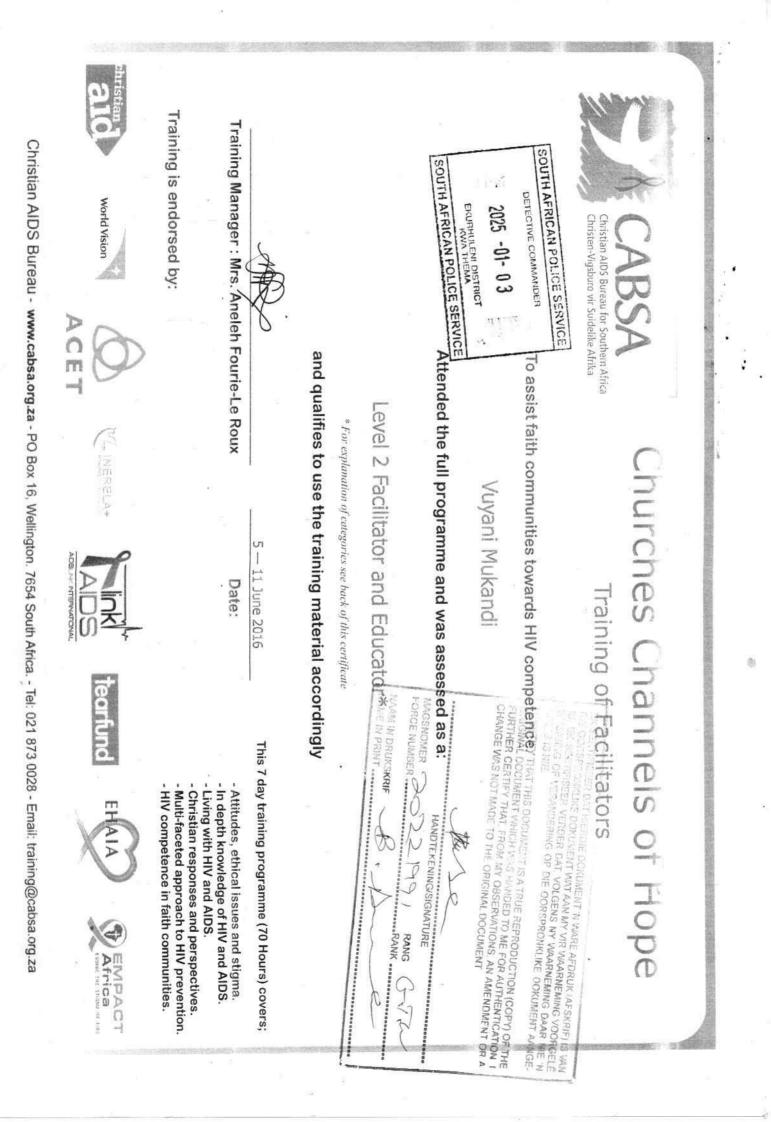
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Main Campus - 6th Floor, 292 Anton Lembede (Smith) Street, Durban, 4001, South Africa + Private Bag X23. Umhlanga Rocks, 4320 \*Provider Certificate is Subject to SECA verification . Issued without alterations or erasures

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Patron Her Majesty The Queen President: His Royal Highness The Prince of Wales



Royal Academy of Music Royal College of Music Royal Conservatoire of Scotland Royal Northern College of Music

DETECTIVE COMMANDER

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# The Associated Board of the Royal Schools of Music

This is to certify that

# OUTH AFRICAN POLICE SERVIC **VUYANI GIVEN MUKANDI**

is awarded the ABRSM Level 2 Award in Graded Examination in Music Theory (Grade 4)

GRADE 4 MUSIC THEORY .

and passed with merit

# in 2017

DURBAN MUSIC SCHOOI

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Michael Clift

Michael Elliott **Chief Executive** 

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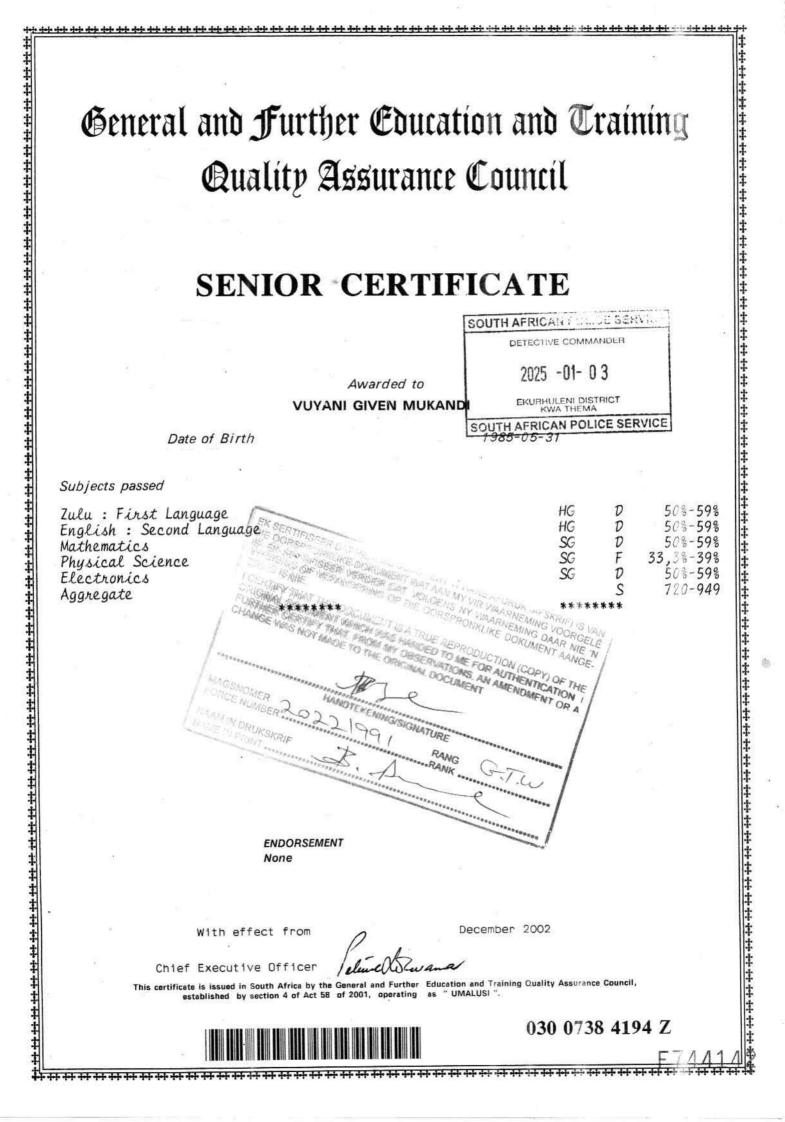
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